

SAFETY CAMERA UNIT – WORKING GROUP MEETING

DERBYSHIRE ROAD SAFETY PARTNERSHIP

MINUTES

Wednesday 16th January 2008 at 9.00am

Police Headquarters – New Conference Room

OPEN SESSION

1. Attendance:

Maggie Ward (Chair)	Derbyshire Police (SCU)
Paul Shelley	Derbyshire Police (SCU)
Geoff Hall	Derbyshire Police (CTO)
Chris Dent	Derbyshire Police (SCU)
Sarah Ryde	Derbyshire Police (SCU)
Janice Pattison	Derbyshire Police (SCU)
Sue Pollard	Derbyshire County Council
Paul Robinson	Derbyshire County Council
Graham Wheatley	Derbyshire County Council
Pete Leigh	Derbyshire County Council
Jon Pumfrey	Derby City Council
Robert Hill	DRSP Partnership Manager

2. Apologies:

David Fox, Jane Kirk, Dave Skinner

3. Minutes of Previous Meeting (3rd December 2007):

The Minutes of the previous meeting held on 3rd December were read and agreed as a true and accurate record with minor changes as requested by Paul Robinson.

Matters Arising:

Operations Update: (Maggie)

4. PR/Marketing:

MCN Bike Show (London) 29th Jan to 3rd Feb. Maggie reported that this has been a mammoth task setting up the DRSP attendance - the bookings of space at the show, resources, stand itself (including crashed bike) artwork, promotional items have all been undertaken by the Derbyshire SC Team. Leon & Ron Haslam are still keen and happy to be involved – together with their sponsors (Honda). Melanie Smith, daughter of deceased biker has given approval for scene and collision details to be used and we are very grateful for her support. Paul updated the meeting in more detail on the involvement of the SC team.

5. “Speed Surveys:

Joe Orwin our new Speed Data Technician has commenced work in the SC Unit. A new process has been adopted to sift the number of requests coming in. Those requesting cameras, surveys or making a speed complaint are asked to complete a letter detailing the exact nature of the problem, i.e. vehicles involved, times of day, exact location etc. This should help to sift out the anti-social behaviour complaints.

Reminder for Next meeting: Complaint” Site Speed Surveys: *In view of the request made at the last meeting on “how to interrogate the C2 software” Neill is to give an update on the C2 website and talk about accessibility of speed data for the Partnership once the new version of the software has come out (maybe January/February 2008). The update/presentation will be given to the Working Group soon after the new version is installed.*

6. **Fixed Camera Site Installation - Codnor**

A site meeting took place on 8th January when the exact site location was selected for the Truvelo housing to be installed. There will be road closures imposed for two days (Sundays 3rd & 10th February) while the piezos are being cut.

7. **Secondary Check Markings:**

Jon informed the group that City staff were working on checking the secondary check markings but this has been delayed due to staff shortages.

8. **Digital Gatsos:**

At the last meeting Maggie raised the 5 year lifespan of the current wet film process – Graham has contacted Serco to ask what the current situation is on timescales and whether commencement of changes to digital can take place – to date he has not received a response. Maggie is to follow this up and report back to the next meeting in early March.

9. **Fixed Site Review:**

The review is scheduled to take place once dates have been set with the relevant area teams – Sarah is obtaining availability of everyone – anticipate mid-February meetings.. Once completed Graham will be updated on any proposed changes.

10. **Fixed Site Inspections:**

The fixed site inspections on the County roads have been completed. Maggie said it would be useful to have all the sites, including City, inspected within the same time frame and asked graham if orders could be placed for the whole of the county of Derbyshire, covering City sites too? Graham agreed to contact Serco regarding the City sites currently requiring inspections and inform Jon Pumfrey of the result. Future inspections to be ordered for the whole of the county.

Any repairs required from the inspections will need to be prioritised. Sarah, Paul and Maggie look at prioritisation asap so that Graham can progress through Serco.

11. **Speed Awareness Workshops – update:**

Geoff gave an update on the progress of implementation. As of today films read by the CTO will be processed through the new software. The software will only select those captured at a set “trigger” speed and offer a SAW – those not at the “trigger” speed will go through the fixed penalty process as usual. Replies from offenders will start to trickle in some time next week and courses will be offered some time in February. Marketing is to be undertaken with media involvement during the next couple of weeks. Geoff will keep the meeting updated on progress and results.

12. **Any Other Business:**

a) **Surveying & Mapping of speed limits:**

RTA Associates Ltd have contacted Maggie re a service they provide, as above. The company is believed to have made contact with local authorities. The email was passed for interest to LAs.

b) **Operation Focus**

Paul briefly outlined proposed Op Focus work during the summer months. He has asked for hardstandings to be provided by LAs for this purpose. Sites will be identified by Paul and submitted through a "Bid" paper at the Operating Group.

c) **Breadsall Hilltop (Chris):**

This site was previously a mobile route. Chris has received requests for camera activity, Jon has also received correspondence on the location. Jon, Paul & Chris have agreed to meet on site to look at suitable places for siting the mobile van and this will be progressed in the near future.

d) **Update from Robert on the Managing Group Meeting:**

i] Presentation on the Partnership Agreement was undertaken by Jenis Taylor covering all the main areas for discussion. A draft SLA on Comms/Publicity had already been written. Robert suggested that an SLA covering the SC/CTO would be a good idea.

ii] Several project/bid approved:

- Motorcycle project was discussed
- Occupational road risk
- Education for children – City
- Child pedestrian training – City
- Operating Group £20k for smaller projects

iii] Road Death investigation – Police led bu Partnership interest

iv] Roadside memorials protocol – Steve Cannon – being worked on. (HA already have a policy on this).

e) **Breadsall Parish Council (Pete):**

The PC are concerned that there has been no police activity in the way of speed enforcement at this location. Pete is obtaining speed surveys from a request from the Parish Council.

13. **Date of Next Meeting:**

Wednesday 5th March - 9am to 12 noon - Reception Room

Future meetings:

Tuesday 22nd April -	9am to 12 noon	-	Reception Room
Tuesday 10th June -	9am to 12 noon	-	New Conference Room
Tuesday 22nd July -	9am to 12 noon	-	Reception Room
Tuesday 2nd Sept -	9am to 12 noon	-	New Conference Room
Tuesday 21st October	- 9am to 12 noon	-	New Conference Room
Tuesday 9th December	- 9am to 12 noon	-	Reception Room